# Real Estate Studies & Management Academy

## REAL ESTATE MANAGEMENT DURATION -12 WEEKS /60 classes



CLASSES ARE CONDUCTED in MORNINGS 8:30 to 10:00 / Mondays to Fridays. EVENING BATCHES ARE ARRANGED DEPENDING ON STUDENT PREFERENCES

### **PROPERTY DOCUMENTATION (4 Classes)**

- Documenting Sale Deed & Lease Deed
- □ Title Search & Report
- Drafting Contracts & Agreements
- Clearing Titles & Litigations

#### **DESIGN MANAGEMENT (6 Classes)**

- □ Basic concepts of Building Design
- Understanding Building Plans
- Building elements and Material Selection & Value Engineering
- □ Sample House Design, Landscaping & Site Office Design
- Outdoor Media, Print Media Ads- Brochure Designs
- Common Amenities Design

#### **BUILDING MAINTENANCE (3 classes )**

- **Customer Transfer, Allotment and exit.**
- □ Maintenance Procedure and Documentation
- Co-operating Housing Society Act & procedures

#### **REAL ESTATE FINANCE (5 classes)**

- Direct taxes (Service tax, VAT, Stamp Duty)
- □ Investment Strategies
- Project cash flow Analysis
- Risk Analysis
- Home Loans and housing finance

## SPECIAL TOPICS (9 Classes)

#### Audio -Videos & discussions

- Dubai Real Estate market
- Hong Kong & Shanghai markets
- Riverfront Development & Ocean reclamations
- SEZs
- □ Mass Transportation systems (BRTS- Metrorail)
- Role of Media in Real Estate
- Negotiation Techniques & strategies
- Online real estate Vs Property Shows / NCR & Mumbai Investor Markets

#### LAND REVENUE SYSTEM (8 Classes)

- Land Records & Management systems
- How to read & Interpret land Records
- Mutation & Entry updates
- Land Conversion procedures (NA-63gha)
- □ Land Management Laws & procedures
- □ Old tenure, New tenure land
- DILR Partition & Survey, Fragmentation & Amalgamation
- RTS Appeal and Land Revenue cases

#### **REAL ESTATE MARKETING (6 classes)**

- Real Estate markets and market cycle
- Predicting periods of boom & bust
- Marketing real estate Strategy
- Investor Strategy and Project Launch
- **Customer needs, Brand Creation and Management**
- □ Sales Techniques & Marketing gimmicks

#### **BUILDING BYELAWS & REGULATIONS (6 classes)**

- Concepts of Urban Design
- GDCR & building bye laws
- Permissions required for building construction
- Procedures for plan passing and Sanction
- **FSI** Builtup & Super Builtup calculations
- □ Land valuation as per the GDCR

#### **URBAN PLANNING (6 classes)**

- Concepts of Planning
- Urban Sprawl and Smart Growth
- GTPUD ACT & provisions
- Development plan (DP) preparations & procedures
- Town Planning Schemes (Tps) preparations & procedures
- Valuations- F form & charges

#### LAWS & LEGAL ISSUES in REAL ESTATE (9classes)

- Transfer of Properties Act Property transfer
- Land Acquisition Act
- Urban Land Ceiling Act & Green Belt (NOCs)
- Indian Contract Act
- **Consumer Protection Act** / Right to Information
- Indian Stamp Act
- □ Will -Probate and Hindu Succession Act
- Green belt and NOC cases
- □ Introduction to legal systems type of courts & appeals

## Course Fee

Total	Rs. 42, 700/-
Certifate & Admin cost	Rs. 3,000 /-
Reading material	Rs. 1,200 /-
Tuition & Registration	Rs. 38,500 /-

For further query please visit Www.resma.org or call (079) 3017 8707 ( 9:00 AM to 4:00 PM weekdays)